

(Format for Advertisement in Newspaper)

National Mission for Clean Ganga (NMCG)

Recruitment of District Project Officer at District Ganga Committee Office, Sahibganj

| | | |
|----|-----------------------------------|--|
| 1 | Position | District Project Officer |
| 2 | No. of Vacancy | 1 (One) |
| 3 | Tenure of Engagement | Three years of contractual agreement, one year at a time. The extension will be based on annual performance evaluation. Service can be terminated if not found suitable, with a notice period of one month. |
| 4 | Educational Qualification | Graduation degree in any discipline from a recognized university. |
| 5 | Experience, knowledge & skills | <ul style="list-style-type: none">• Minimum 2 years of working experience on education and awareness generation programmes on cleanliness drive, water bodies, pollution abatement & sanitation, youth mobilization.• Good working knowledge of MS Office & Internet.• Strong management, liaison, documentation & communication skills.• Good command over English, Hindi and regional language. |
| 6 | Other requirement(s) | Preference will be given to local candidates with good/excellent academic record & experience in relevant language. |
| 7 | Age | Maximum 45 years (as on 01-06-2023) |
| 8 | Honorarium | Rs. 36000/- + Rs. 2500/- (Establishment) + Rs. 2000/- (TA/DA) + Rs. 500/- (Mobile and communication charges) per month. (Fixed for three years) |
| 9 | Place to get form | Divisional Forest Office, Sahibganj Forest Division, Sahibganj, visit- https://sahibganj.nic.in/notice_category/recruitment/ |
| 10 | Place of Submission of form | Divisional Forest Office, Sahibganj Forest Division, Sahibganj. |
| 11 | Last Date of Submission of Form | 30-06-2024 |
| 12 | Date of Interview | Will be published on Sahibganj NIC website (Probably 2 nd Week of July) |
| 13 | Place of Interview | Will be published on Sahibganj NIC website |
| 14 | Time of Interview | Will be published on Sahibganj NIC website |
| 15 | For more information please visit | http://sahibganj.nic.in/notice_category/recruitment/ |



Divisional Forest Officer,
Sahibganj Forest Division,
Sahibganj

राष्ट्रीय स्वच्छ गंगा मिशन (एन0एम0सी0जी0)

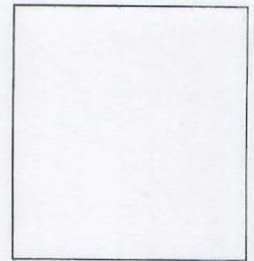
जिला गंगा समिति कार्यालय, साहेबगंज में जिला परियोजना अधिकारी की भर्ती

| | | |
|----|---------------------------------|--|
| 1 | पद का नाम | जिला परियोजना अधिकारी |
| 2 | रिक्ति की संख्या | 1 (एक) |
| 3 | कार्य अवधि | तीन साल का अनुबंध समझौता, एक बार में एक वर्ष। विस्तार वार्षिक प्रदर्शन एवं मूल्यांकन के आधार पर। उपयुक्त नहीं पाए जाने पर सेवा को एक महीने की नोटिस अवधि के साथ समाप्त किया जा सकता है। |
| 4 | शैक्षणिक योग्यता | किसी मान्यता प्राप्त विश्वविद्यालय से किसी भी विषय में स्नातक की डिग्री। |
| 5 | अनुभव, ज्ञान एवं कौशल | <ul style="list-style-type: none"> स्वच्छता अभियान, जल निकायों, प्रदूषण उपशमन और स्वच्छता, युवा लामबंदी पर शिक्षा और जागरूकता सृजन कार्यक्रमों पर कम से कम 2 वर्ष का कार्य अनुभव। एम0एस0 ऑफिस और इंटरनेट का अच्छा कामकाजी ज्ञान। मजबूत प्रबंधन, संपर्क, प्रलेखन और संचार कौशल। अंग्रेजी, हिन्दी और क्षेत्रीय भाषा पर अच्छी पकड़। |
| 6 | अन्य आवश्यकताएँ | उत्कृष्ट शैक्षणिक रिकार्ड और प्रासंगिक क्षेत्र में अनुभव वाले स्थानीय उम्मीदवारों को प्राथमिकता दी जाएगी। |
| 7 | उम्र | अधिकतम 45 वर्ष (01.06.2023 तक) |
| 8 | मानदेय | रु0 36000/- + रु0 2500/- (स्थापना) + रु 2000/- (टी0ए0/डी0ए0) + 500/- (मोबाईल एवं संचार शुल्क) प्रति माह। (तीन साल के लिए) |
| 9 | फार्म प्राप्ति का स्थान | वन प्रमण्डल कार्यालय, साहेबगंज वन प्रमण्डल, साहेबगंज। visit- https://sahibganj.nic.in/notice_category/recruitment/ |
| 10 | फार्म जमा करने का स्थान | वन प्रमण्डल कार्यालय, साहेबगंज वन प्रमण्डल, साहेबगंज। |
| 11 | फार्म जमा करने की अंतिम तिथि | 30.06.2024 |
| 12 | साक्षात्कार की तिथि | NIC साहेबगंज की वेबसाईट पर प्रकाशित की जाएगी। (संभवतः जुलाई के दूसरे सप्ताह में) |
| 13 | साक्षात्कार का स्थान | NIC साहेबगंज की वेबसाईट पर प्रकाशित की जाएगी। |
| 14 | साक्षात्कार का समय | NIC साहेबगंज की वेबसाईट पर प्रकाशित की जाएगी। |
| 15 | अधिक जानकारी के लिए कृपया देखें | visit- https://sahibganj.nic.in/notice_category/recruitment/ |

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वन प्रमण्डल पदाधिकारी,
साहेबगंज वन प्रमण्डल
साहेबगंज

**Application for the Post of District Project Officer,
District Ganga Committee, Sahibganj**



Curriculum Vitae

1. Name of Candidate ::
2. Father's Name ::
3. Mother's Name ::
4. Date of Birth ::
5. Gender ::
6. Mobile No. ::
7. Email ID ::
8. Corresponding Address ::
.....
.....
.....
9. Permanent Address ::
.....
.....
.....

10. Educational Qualification

| Name of the Exam | Name of School/University | Year of Passing | Total Marks Obtained | Percentage | Grade |
|------------------|---------------------------|-----------------|----------------------|------------|-------|
| Matric | | | | | |
| Intermediate | | | | | |
| Graduation | | | | | |
| Post Graduation | | | | | |
| Computer | | | | | |

| | | | | | |
|-----------|--|--|--|--|--|
| Education | | | | | |
| Others | | | | | |
| | | | | | |
| | | | | | |

11. Work Experience

| Name of organization | Designation | From Date | To Date | Years of experience | Work profile (detailed) |
|----------------------|-------------|-----------|---------|---------------------|-------------------------|
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I hereby declare that all the information given above is true to the best of my knowledge and belief and no part of it is incorrect.

Date

Place

Signature of Candidate



D O No: Ad-40/12/2020-ESS NMCG

Dated: 31-05-2023

Dear DM/DC,

District Ganga Committees (DGCs) have been functioning in the districts very effectively since the starting of the 4M meetings in April, 2022. National Mission for Clean Ganga (NMCG) considers them as a key institution for implementing/taking forward the initiatives launched under Namami Gange. The Digital Dashboard developed for Ganga Districts Performance Monitoring is being updated regularly by the DGCs on its activities and 4M (Monthly Mandated Monitored and Minuted) meetings. A list of 139 DGCs headed by the District Magistrates/Commissioners in the States of Uttarakhand, Uttar Pradesh, Bihar, Jharkhand & West Bengal is annexed.

2. DGCs deliberate on various ongoing projects including sewerage treatment, biodiversity, afforestation, construction of crematorium, Ghats etc. of NMCG in the districts. Under the Arth Ganga, NMCG is also promoting Natural Farming, Agro-forestry, Tourism, Boat Tourism, Fisheries, Biodiversity & Wetlands, skill development and handicrafts etc. with the objective of increasing economic activity and income of the people in the Ganga Basin.

3. To facilitate this, a dedicated cadre of District Project Officers (DPOs) & State Project Assistants (PAs) has been developed in 55 districts under the "Involvement of Youth in Namami Gange" joint Project of NMCG and NYKS. These DPOs have been working in coordination with DGCs. The project is ending on 31st May 2023 and it has now been decided to place these DPOs directly with DGCs, and delink them with NYKS.

4. At present, 49 DPOs are in position (list enclosed) and they may be issued a letter of engagement by the DGCs from 1st June, 2023 onwards. The guidelines for recruitment of DPOs, their role and responsibilities, performance review, remuneration etc. are enclosed.

5. As, it is proposed to have one DPO in all the existing 139 DGCs, remaining 90 DPOs have to be recruited by the DGCs concerned. They should be recruited as the guidelines enclosed. The process of recruitment should be completed by 31st July, 2023.

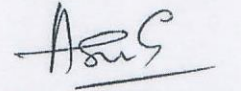
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6. As the DPOs will function as the Secretariat of the DGC, these DPOs should be provided with suitable space by the DGCs along with necessary office infrastructure.

7. I am sure that this new arrangement will strengthen the DGC Secretariat and help you to scale up the Namami Gange and Arth Ganga related activities.

with best wishes,

Yours sincerely,


(G. Asok Kumar)

To

All District Magistrates & Chairperson, District Ganga Committee (Uttarakhand, Uttar Pradesh, Bihar, Jharkhand and West Bengal)

Copy to:

Project Directors, SMCG/SPMG (Uttarakhand, Uttar Pradesh, Bihar, Jharkhand and West Bengal). The State Project Assistants are being placed with SPMGs/SMCG. Guidelines will be sent separately.

National Mission for Clean Ganga
Guidelines for District Project Officer

Position: District Project Officer at District Ganga Committee Office

I. Roles and Responsibilities

1. Provide secretarial services to DGC;
2. Regular and effective conduct of meetings of District Ganga Committee on suggested agenda and uploading of Minutes on DGC dashboard;
3. Undertake Cleanliness Drives & River Rejuvenation- Cleanliness and Preservation of Environment and Water Sources;
4. Undertake various plantation Drives; medicinal plants and native species;
5. Coordinate conduct of regular Aartis on Ghats;
6. Promote 'Ghat Mein Haat' for marketing local produce and self-sustaining the Ganga ghats, promotion of handicrafts, artefacts, local products, etc., skill building of locals - prasad making, incense sticks, jute bags etc;
7. Coordinate with District Agriculture Departments for the Promotion of Natural Farming among the farmers;
8. Village-level Activities - Conduct awareness, Educational and Mobilization Programmes, Undertake Cleanliness Drives in around Ganga River;
9. Take up Plantation Drives for medicinal plants and native tree species in coordination with forest departments;
10. Facilitate and also organize seminars, workshops and training/skill-building sessions on livelihood opportunities;
11. Identify areas of interventions for livelihood generation, sustainable value chain development, artifacts/handicrafts promotion and marketing;
12. Facilitate implementation of all other initiatives under Arth Ganga.
13. Report regularly to the State Project Assistant for onward reporting to NMCG.

II. Tenure of the Engagement: Three years of contractual agreement, one year at a time. The extension will be based on annual performance evaluation. Services can be terminated if not found suitable, with a notice period of one month.

III. Educational Qualification: Graduation degree in any discipline from a recognized University.

IV. Experience, Knowledge & Skills: -

- Minimum 2 yrs of working experience on education and awareness generation programmes on cleanliness drive, water bodies, pollution abatement & sanitation, Youth Mobilization.

12

- Good Working knowledge of MS office & internet.
- Strong management, liaison, documentation & communication skills.
- Good command over English, Hindi and regional language;

V. **Other requirement(s)**- Preference will be given to local candidates with good/excellent academic record & experience in relevant field.

VI. **Age:** Maximum 45 yrs (as on 01.06.2023)

VII. **Honorarium:** Rs. 36000 + Rs. 2500/- (Establishment)+ Rs. 2,000/- (TA/DA) + 500/- (Mobile and Communication Charges) per month. This will remain fixed for the period of three years.

VIII. The honorarium shall be paid by the concerned SPMG/SMCG directly to the DPOs bank account. Funds will be provided by NMCG for the purpose;

IX. **Reporting:** The DPO shall report to the DGC. Monthly performance report of the DPOs should be uploaded on the DGC portal.

X. **Selection Procedure:** The notice for recruitment should be given wide publicity, both in print media and digital. Eligible Candidates (after screening the applications) will be called for personal interview. The composition of the Committee for conducting interview may be decided by the Chairperson, DGC. However, there will be one representative from NMCG.

XI. **On-boarding Procedure:** A formal communication letter should be sent to the existing/newly recruited DPO by the DGC.

