

**CSIR-NATIONAL ENVIRONMENTAL ENGINEERING RESEARCH INSTITUTE  
NEHRU MARG, NAGPUR 440 020**

**ENGAGEMENT OF PROJECT STAFF THROUGH ONLINE INTERVIEW**

**ADVERTISEMENT NO. RECRUIT\_V2\_2B\_EB\_03062024**

Application from eligible & interested candidates are invited for engagement of R & D project staff via ONLINE INTERVIEW for the following positions on purely temporary basis **under the Project, “Strategically Designed Greenbelt Development along Highway and its performance Evaluation towards Eco-Capital Build Up. (GAP-2245)”**, tenable at CSIR-NEERI Nagpur.

**Place of Posting:** CSIR-NEERI, Nagpur

The last date of submission of online application form is **24-06-2024**

<b>Position Code</b>	<b>Name of the Position</b>	<b>Essential Qualification</b>	<b>Job Requirement</b>	<b>Upper Age Limit</b>	<b>Monthly Emoluments (₹)</b>
<b>01</b>	<b>Scientific Administrative Assistant</b>  <b>Number of posts: 01</b>  *Anticipated vacancy for post may be 3 nos. depending upon the availability of funds and the candidate will be selected from the waiting list	BCA from a recognized University	Data entry, knowledge of MS Office, Maintaining office files, indenting and other related Administrative duties, etc.	50	Rs 18,000/- + HRA

**Mode of Selection:** Selection will be done on the basis of **Online** Interviews (through MS Team/ Skype/ etc.) Date of interview will be notified separately in [www.neeri.res.in](http://www.neeri.res.in) website.

1. The above positions are purely temporary and co-terminus with the aforementioned projects. The engagement in these projects will not confer any right implicit or explicit on the candidate for consideration for regularization against any CSIR/CSIR - NEERI post(s). Moreover, under no circumstances the tenure of project staff who have served CSIR-NEERI or any other laboratories/Institutes of CSIR under contract R&D projects would be allowed to exceed five years duration.
2. Upper age limit shall be reckoned as on the last date of receipt of applications
3. Candidates are not required to pay any application fees.
4. Only those candidates who have acquired the essential qualification & result has been declared (should have at least provisional certificate) are eligible to apply for a particular position.
5. Result awaited /Final semester appeared or Ph. D submitted candidates are not eligible to apply for the position where such minimum essential qualification requirement is mandatory.
6. Final semester and result awaited candidates are not allowed to appear for the interview.

7. Experience, where required, will be counted from the date after acquiring minimum educational qualification. Dissertation/ Thesis work done during academic period will not be counted as experience.
8. Time spent in acquiring higher qualification will not be counted as an experience over essential qualification.
9. Mere fulfilling of minimum qualification does not confer any right in a candidate for being called for interview. If large number of applications received, preference will be given to the candidates under the criteria adopted by the Screening Committee.
10. The shortlisted candidates will be invited for the online interview, information will be uploaded on the website/ portal.
11. No upgradation of the project staff shall be done in same or new project. However, candidates have to apply fresh, and if shortlisted, may have to appear for the interview.
12. CSIR-NEERI reserves the right to cancel or withdraw the offer of engagement in case of any discrepancy found, in the candidature of any empaneled candidate at any stage.
13. The selected candidates are expected to join within time frame mentioned in the offer letter from the date of receiving offer letter of appointment, after completion of pre-appointment formalities like medical examination, character verification etc.
14. Engagement under the new project would be made only after the acceptance of the resignation from the previous project by the competent authority.
15. Engagement of project staff will depend on the project tenure/requirement, which may be extended or curtailed depending on the duration of the Project/desired level performance or conduct of the incumbent, as the case may be.
16. The engagement of project staff may be terminated at any time without assigning any reasons, by giving a one-month notice. In case, the person desires to leave the assignment, he/she may also do so by giving one month notice or payment of one-month remuneration in lieu of, which can be condoned/ curtailed at the discretion of the Competent Authority.
17. The project staff shall have to make their own arrangement for accommodation during their tenure in the project. However, HRA shall be admissible as per applicable rules.
18. The offer letter shall be issued to the candidate initially for a period of availability of fund.
19. A review committee will assess the performance of the project staff and recommend for their extension, if required, subject to the availability of funds in the project.
20. CSIR guidelines for the Ethics in Research and in Governance, as made applicable vide CSIR OM No. 30/GB/2019-MD dated February 28, 2020 and amended from time to time shall apply.
21. No TA will be paid to the candidates for appearing in the interview in case of offline interviews.
22. Other terms & conditions will be governed as per guidelines issued by the funding agency/ CSIR- NEERI for the engagement of the Project Staff as amended from time to time.



**Project Leader**  
**(Er. Karthik Raghunathan, Principle Scientist, EB/SEP)**