

**Department of Pediatrics (Newborn unit)**  
**Post Graduate Institute of Medical Education Research Chandigarh-160012 (India)**

**Notice**

Online applications are invited for the posts of Data entry operator in the ICMR, New Delhi funded project entitled "Spectrum of Adrenocorticosteroid Insufficiency and Glucocorticoid Receptor expression in neonatal sepsis and its impact on mortality" under Dr. Shiv Sajan Saini, Newborn Unit, Department of Pediatrics, PGIMER, Chandigarh as per the details given below:-

S No.	Post	Essential Qualification	Desirable Qualification	Age	Emoluments
1.	Data Entry Operator (1 No.)	Bachelor's degree in computer applications /IT/computer science from a recognised university or institution	Experience of data entry in research project(s) in Medicine/Pediatrics.	30 Years (Relaxable in case of SC/ST/OBC/PH/ women candidates as per rules)	As per ICMR guidelines (No other allowances will be paid.)

- Interested candidates fulfilling the eligibility criteria are requested to submit hard copies of their application form by 5 PM on 6<sup>th</sup> June 2024 in the Neonatology office.
- The hard copies of application along with self-attested photocopies of certificates must reach the Neonatology office Room No-05, level-III, F-Block, Nehru Hospital, PGIMER, Chandigarh, **on or before 6<sup>th</sup> June 2024, upto 5 PM**. Hard copies reaching after the due date & time will not be considered. No online applications will be accepted.
- Hard copies must be accompanied with attachment(s) containing your brief CV (with email id and mobile number clearly mentioned), age proof along with a recent passport size photograph, qualification certificate(s), experience certificate(s), category certificate, and **No objection certificate from current employer**.
- Incomplete applications or applications not accompanied by relevant documents will be summarily rejected.
- The candidates will initially be shortlisted based on the qualification(s) and their work experience. Only short-listed candidates will be called for an interview. The list of shortlisted candidates for the interview will be displayed on the website by 8<sup>th</sup> June 2024.
- If numbers of candidates are more, a written test might be taken 13<sup>th</sup> June at 10:00 AM in the seminar room of APC auditorium complex.
- The tentative date and time of interview will be 13<sup>th</sup> June 2024 at 3:00 PM. The final schedule and venue will be displayed on the website along with the list of shortlisted candidates.
- No TA/DA will be paid to attend the interview.
- The competent authority reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason or giving any notice.
- The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
- The appointment will be initially offered for a period of one year and will be extended depending upon satisfactory performance of the candidate and extension by the funding agency given yearly (likely duration of the project 3 years).
- These appointments will be made for the projects sanctioned to the P.I. by the ICMR, New Delhi. The appointments will not vest any right to claim by the candidate for regular appointment or permanent absorption in PGIMER, Chandigarh/ICMR, New Delhi or continued for other Project.
- Expiry of contract: The contract will automatically expire on completion of the project or earlier in case of withdrawal of support by the funding agency. The engagement in the project is purely temporary and co-terminus with the project. The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
- All disputes will be subjected to the jurisdiction of Court of Law at UT, Chandigarh.



(DR. SHIV SAJAN SAINI)  
ASSOCIATE PROFESSOR, NEWBORN UNIT,  
DEPTT. OF PEDIATRICS,  
PGIMER, CHANDIGARH