

## Notification for – Security Officers @ J&K Bank (On Contract)

Applications are invited from eligible candidates for the position of Chief/ Divisional/ Zonal Security Officers (On Contract):

**1. Number of Positions:**

- I. **Chief Security Officer:** **One (01)** at Corporate Headquarters, Srinagar
- II. **Divisional Security Officer:** **One (01)** at Zonal Office Jammu
- III. **Zonal Security Officer:** **One (01)** each at Zonal Offices – Baramulla, Budgam, Doda, Pulwama and Udhampur

**2. Qualification:** Graduate in any discipline preferably from a recognized University.

**3. Experience:**

- I. **Chief/ Divisional Security Officer:** The candidate should have been in the rank of SP (Superintendent of Police) or equivalent in Police/ Army/ Paramilitary forces, with excellent/ meritorious service record, with minimum of three years of experience as Superintendent of Police or equivalent.
- II. **Zonal Security Officer:** The candidate should have been in the rank of DSP (Deputy Superintendent of Police) or equivalent in Police/ Army/ Paramilitary forces, with excellent/ meritorious service record, with minimum of three years of experience as Deputy Superintendent of Police or equivalent.

**4. Job Description:**

- a. You shall be responsible for the over-all implementation and routine periodic review of the Security Policy.
- b. You shall be responsible for planning and execution of security at Banks premises in compliance with the directives/ guidelines issued by the Government of India, Reserve Bank of India and Indian Banks Association in consultation with Central Security Department under guidance of Central Security Committee as per the periodicity set.
- c. You shall be responsible for maintaining efficiency, training and discipline of security staff working under you.
- d. You shall maintain close liaison with Police, Fire Services, local functionaries and other UT/ State/ Central Government authorities so as to secure their cooperation and coordination concerning the security of the Banks property.
- e. You shall give professional opinion and inputs to Central Security Department for keeping the Security set up fool proof.
- f. You shall attend to any other work assigned by the Bank from time to time relating to functioning of Banks Security set up.
- g. In the event of your absencing from duty, you shall be required to make substitute arrangements acceptable to the Bank viz. in terms of qualification and experience at your own risk and cost.

**5. Remuneration:**

- I. **Chief/ Divisional Security Officer:** Rs. 50,000/- Per Month (Rupees Fifty Thousand Only)
- II. **Zonal Security Officer:** Rs. 45,000/- Per Month (Rupees Forty Five Thousand Only)
  - In addition, for official tours/visits, TA/DA will be admissible.

**6. Age as on 01.01.2024: 62 years (Maximum)**

**7. Contract Tenure:** The contract for engagement of Security Officers will be for a period of three years subject to annual satisfactory performance review. There will not be any renewal of engagement on completion of three years of contractual term.

**8. Selection Process:** The applications shall be screened for shortlisting of the eligible candidates on the basis of qualification, experience and suitability of the candidate. The shortlisted candidates will be called for Interview/Interaction to assess knowledge, experience and skill.

**9. How To Apply:** Candidates are requested to apply online from 20.05.2024 to 03.06.2024 through the link made available on Banks website ([www.jkbank.com](http://www.jkbank.com)) under careers tab. The candidate will have to pay the requisite application fee of Rs. 500/- (Incl. of GST) per application. In case a candidate is willing to apply for more than one position (i.e. Chief, Divisional and Zonal Security Officer) he will have to submit a separate application.

**10. Call Letter For Interview:** Intimation/ call letter for interview will be sent by email only. NO HARD COPY WILL BE SENT.

**11. Other Terms and Conditions:** Applicable as per rules of the Bank.

- *All future announcements/details pertaining to this process will only be communicated through registered Email-ID of the candidate.*
- *The Bank reserves the right to reject any application/candidature at any stage, cancel the whole process, or change the selection process upon exigencies or otherwise, without assigning any reason thereof.*
- *Shortlisted candidates will appear for interview/interaction at designated venues at their own cost/expenses.*

No.: JKB/HRD/Rectt/2024-285

Dated: 18.05.2024

Sd/-  
General Manager-HR