



GUJARAT METRO RAIL CORPORATION (GMRC) LIMITED

(SPV of GOI and GOG)

(Formerly known as Metro-Link Express for Gandhinagar And Ahmedabad (MEGA) Company Limited)

No. GMRCL/HR/RECT/May-23/7

Date: 30th May, 2023

RECRUITMENT NOTIFICATION FOR APPOINTMENT ON CONTRACT BASIS.

Gujarat Metro Rail Corporation (GMRC) Limited, a 50:50 Special Purpose Vehicle (SPV) jointly owned by Government of India and Government of Gujarat is entrusted with the responsibility of implementation of Ahmedabad Metro Rail Project Phase-I, Phase-II and Surat Phase-I and its Operations & Maintenance.

GMRC invites applications from qualified and experienced candidates as per the following posts and appointments will be only on “Contract” with minimum 3 years to 5 years, on standard terms & conditions of the Organization:

Sr. No.	Name of Post	Scale of Pay (Revised IDA Scale)	No. of vacancies	Education Qualification & Essential experience	Max. Age as on date of advertisement
1	Sr. Executive (IT) – For Gandhinagar location	35000-110000	1	<ol style="list-style-type: none">1. Candidate must be a B.E /B.Tech (Computer Engineer/Information Technology) engineering graduate from a Govt. recognized University/Institute.2. Applicants should have minimum 3 years of relevant post Qualification experience.3. Candidate should have post-qualification experience and technical knowledge in the areas of Website management, IT asset management, e-Sarkar Portal, SAP ERP out of which 2 years of post-qualification experience in various aspects of IT administration in State PSUs, Corporation/Boards/Metro Rail (Website management, IT inventory management, IT trouble shooting)	32 Years

(i) Preference will be given to candidate who has worked in Gujarat State for at least 03 years and are conversant with the Gujarati Language.

(ii) Preference will be given to candidates working in Organization of government/Indian Railways/Metro Rail Organizations/ Central Government/State Government/ PSUs/Board.

GENERAL CONDITIONS

1. ON CONTRACT

- The number of posts indicated above may vary based on further assessment of requirement.
- Apart from the pay, other benefits will also be paid as per the Company Policy.
- Eligible Officials / Staff working in GMRC who have completed minimum two years of service upto date of advertisement at present designation & grade may apply through proper channel.
- Candidates after selection are likely to be posted at Ahmedabad / Gandhinagar/ Surat or any other projects of GMRC, anywhere in Gujarat. The % of HRA may vary according to the place of posting as per Government guidelines.
- Reservations Rules shall be followed as per regulations of Government of Gujarat.
- Candidates cannot apply for more than one post. Further, the selected candidates will be extended medical coverage and personal accident insurance coverage apart from other entitlements as per governing policies of the GMRCL.
- Candidates from private organization should submit copy of their CTC breakup as a proof with Form – 16 at the time of online application. For candidates from Private organization, Form - 16 shall be considered for arriving the current CTC. Without CTC break up (Form – 16), applications will not be considered for the position applied.

2. CONTRACT APPOINTMENT

- The Contract Appointment will be initially for minimum 3 years to 5 years on extendable basis.
- The contract of appointment may be terminated by either side by giving 30 days (up-to Assistant Manager Cadre) or 90 days (Manager & above Cadre) notice or by paying the contractual remuneration / salary in lieu of notice period, if the circumstances so warrant.



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3. CONDITIONS

- i. Candidates who have appeared for interviews conducted by GMRC for the above said posts on an earlier occasion need not send their applications again unless there is a change in the eligibility criteria.
- ii. Prescribed qualifications are the minimum requirements and mere possession of the same does not entitle candidates to be called for interview.
- iii. The experience is post qualification and the minimum required. Mere possession of minimum experience does not confer any right for interview /selection.
- iv. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/appointment shall be a disqualification.
- v. Age Limits and Experience will be reckoned as on date of advertisement.
- vi. Applicants employed in Govt./Quasi Govt./ PSUs shall apply through proper channel, after forwarding the advance copy and shall produce a “No Objection Certificate” from their employer at the time of interview.
- vii. Acceptance or rejection of application of the candidates will be the sole discretion of the Management. Incomplete applications are liable to be rejected.
- viii. GMRC management reserves the right to cancel or amend this advertisement.
- ix. GMRC reserves the right to offer a grade lower than that which was applied for by the candidates.
 - x. Any corrigendum/ addendum to this advertisement will be displayed only on the Company’s website. Applicants are requested to visit the website from time to time for all updates.
 - xi. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false, incorrect or indulging in suppression of facts, attempts to use unfair means for the purpose of recruitment, will be liable for rejection.
 - xii. The candidate shall have to indicate his/her acceptance to the offer within three working days from the receipt of offer, if not; next candidate in order of merit will be offered the appointment on similar lines. However, the Competent Authority may grant such extension of time depending upon the exigencies, if so requested.
 - xiii. GMRC shall not be liable for any damage / injury / loss to the individual, if any, sustained during the entire recruitment process and journey.
 - xiv. Management reserves the right to assess fitness or otherwise of the candidates selected.
 - xv. Original Documents in support of qualification and relevant experience shall be shown and photocopies of the same to be submitted along with the Resume at the time of interview.

4. HOW TO APPLY

- i. Applicants should fill up the required information **online only** on our Company website through the link under <http://www.gujaratmetrorail.com/careers/> “**APPLY ONLINE**” along with necessary attachments in a merged single PDF file containing CV, pay slips & testimonials etc.

The following documents should be attached by the applicants in support against their Age, Qualification & Experience.

- a. Detailed curriculum vitae
- b. Proof of age: Matriculation/Birth Certificate/Aadhar card
- c. Educational Qualification: All year/semester marksheets & degree/diploma certificates
- d. Experience: Experience/service certificate of past employments with details of date of joining, date of relieving, department worked mentioned clearly.
Details of current organization: appointment letter, proof of date of joining & latest payslip, Form -16 of last three years etc.

All certificates should be attached in chronological order.

Candidates from private organization should submit copy of their latest CTC breakup along with the other documents at the time of online application. Without CTC break up, application will not be considered for the position applied.

The scan copy of the supporting documents should be attached along with online application form, failing which the application will be treated as incomplete. Non- submission of documents along with



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the Resume, will lead to rejection of candidature at anystage during the process of recruitment.

- ii. Application forwarded through any other means including fax, hardcopy or e-mail will not be entertained.
- iii. **The date of submission of online application starts from 31st May, 2023 and last date for submission is 6th June, 2023.**

5. TIME & DATE OF INTERVIEW

Call letters for interview will be issued to shortlisted applicants indicating Time, Date and Venue of the Interview through registered email.

S/d
Deputy General Manager (HR)