



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, କୋଟିଆ
ବ୍ଲକ - ପୋଟାଙ୍ଗି, ଜିଲ୍ଲା - କୋରାପୁଟ



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ବିଜ୍ଞାପନ

ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, କୋଟିଆ ଛାତ୍ରୀ ନିବାସ ପାଇଁ ଚୁକ୍ତି ଭିତ୍ତିକ ଖର୍ଚ୍ଚନ, ମୂଖ୍ୟ ରୋଷେୟା, ସହାୟକ ରୋଷେୟା ଓ ଚୈକିଦାର ପାଇଁ ଦରଖାସ୍ତ ଆବାହନ କରୁଛି । ଦରଖାସ୍ତ ଦାଖଲର ଅନ୍ତିମ ତାରିଖ ୩୦.୦୫.୨୦୨୩ । ଅଧିକ ବିବରଣୀ ପାଇଁ www.koraput.nic.in କୁ ଦେଖିପାରିବେ ।

ସ୍ୱା / - ଅଧକ୍ଷ, ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, କୋଟିଆ

Kaba
18/05/2023
PRINCIPAL

Special Odisha Adarsha Vidyalaya
Kotia, Pottangi Block
Koraput (Odisha)

ODISHA ADARSHA VIDYALAYA SANGATHAN**GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF IN THE GIRLS' HOSTEL**

The following support staff will be engaged in the Girls' Hostels of the Odisha Adarsha Vidyalayas for smooth running of the hostels.

1. Warden: 1 (One)

- Qualification : B.A/ B.Sc from any recognized University
 - Age: 30-60 years as on the date of advertisement
 - Experience: At least 02 years in hostel management.
 - Remuneration: Rs. 7260/- per month
- i. The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of respective District.
 - ii. If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties, She may be paid monthly remuneration of Rs. 3000/- in addition to her own salary. But She must have to stay in the hostel even during the night hours.
 - iii. Retired lady teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

2. Chowkidar-cum-Sweeper

- Remuneration - Rs. 4270/- per month
- Age - 21 to 32 years as on the date of advertisement.
- Qualification : He must have passed HSC Examination.

3. Cook :

- Remuneration - Rs. 4840/- per month
- Age - 30 to 40 years as on the date of advertisement.
- If somebody is trained in cookery, he/she Will be given preference & due weightage.
- Cook himself/ herself be perfectly hygienic in his/her dresses, cooking habits etc.

- The committee shall conduct physical cooking of some items & evaluate the deliciousness/ consumption of time for preparation if the dishes / hygienic condition of cooking & select the best.
- The cook must be well conversant to use LPG.

4. Assistant Cook

- Remuneration – Rs 3630/- per month.
- Age – 21 to 32 years as on the date of advertisement.
- Maximum 02 number of Assistant cooks can be engaged in one OAV.
- Having experience in cooking and other characteristics as specified above in Paragraph – 3.

Committee for selection of employees.

A committee will be formed under the chairmanship of the Collector & Chairman DAV of the district for selection of employees for the girls' hostel.

1. Collector & District Magistrate	-	Chairman
2. Principal of the Adarsha Vidyalaya	-	Member (Convener)
3. District Education Officer	-	Member
4. DWO of the District	-	Member

Duration of the engagement	-	For one year
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On expiry of one year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

How remuneration will be released:

After receiving the engagement order from the Principal and joining in duty, the remunerations will be released through the school committee after his/her satisfactory performance. Attendance register will be maintained for the purpose.

Process of Engagement:

- Advertisement will be published in local dailies.
- Fifteen days time duration may be given for inviting application from intending candidates.

Revised Remuneration of KGBV Employees (Type-IV)

Sl. No.	Designation	Existing Gross Remuneration per month per person (in Rs.)	Revised Gross remuneration per person per month as per PAB approval 2022-23 (in Rs.) (including EPF share of Employee & Employer)
1	Warden	7,260.00	21,175.00
2	Head Cook	4,840.00	9,000.00
3	Asst. Cook	3,630.00	6,750.00
4	Chawkidar	4,720.00	7,500.00

DLT
21/11/22
JD(GE)

State Project Director
OSEPA

Application for the post of Warden/Head Cook/Assistant Cook/ Chowkidar-cum-Sweeper (contractual) for Girls' hostel of QDISHA ADARSHA VIDYALAYA, KOTIA, Block: Pottangi, Koraput

Space for
passport size
photograph

Fill the application form in block letters.

1. Post applied for :
2. Name of the applicant in (Block Letters):
3. Father's / Husband Name :

4. (a) **Present Address: -**

House/Plot No: Pada/Habitation Name

Name of Revenue Village: Name of G.P

Name of Police Station : Name of Dist:

Pin Code No :

(b) **Permanent Address: -**

House/Plot No: Pada/Habitation Name

Name of Revenue Village: Name of G.P

Name of Police Station : Name of Dist:

Pin Code No :

5. Date of Birth: In Figures: (DD/MM/YYYY)
- In words
- Age as on the date of advertisement Years Months..... Days

6. Aadhar Card No:

7. Category applied under: (Please tick whenever applicable)

UR: SC: ST: SEBC: PH:

8. Employment exchange registration No. & Date (if any):

9. Gender: (Male/ Female)

10. Contact No: E-mail ID :

11. **Educational Qualification:**

Sl No	Exam Passed	Board/ University	Year of Passing	Full Marks	Marks obtained	Percentage
01	HSC					
02	+2					
03	Bachelor Degree					

Other Qualification (if any) :

12. Working Experience:

Sl No	Name of the Organization	Designation	Nature of Duty	Working Period		Reason for leaving
				From	To	
01						
02						

13. Copy of certificates enclosed (self-attested) (Please tick the certificate which is enclosed)

- (I) HSC Certificate and mark sheet.
- (II) +2 Certificate and mark sheet.
- (III) Bachelor Degree Certificate and mark sheet.
- (IV) Caste Certificate.
- (V) Aadhar Card.
- (VI) Resident Certificate.
- (VII) Certificate of experience in Hostel Management.
- (VIII) Employment Registration card.
- (IX) Self-attested passport size photograph.

Declaration:

- (1) I declare that I have gone through the advertisement and I am eligible for the post. I am fully aware of the terms of recruitment and agree to abide by them.
- (2) The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me is found to be false then my candidature may be cancelled/rejected without assigning any reason thereof.

Date: -

Place:-

Signature of the Applicant