
	<b>VISVESVARAYA INDUSTRIAL &amp; TECHNOLOGICAL MUSEUM</b> (A Unit of NCSM) <b>Kasturba Road, Bangalore – 560 001</b>	
<b>ADVERTISEMENT No. 03/2023</b>		
<p>Applications are invited from eligible candidates for the following post:</p> <ol style="list-style-type: none"> <li><b>1. Exhibition Assistant ‘A’ – 01 Post (Reserved for OBC)</b> in Pay Matrix Level – 05 (Rs. 29200-92300).</li> <li><b>2. Junior Stenographer – 02 Post (Unreserved)</b> in Pay Matrix Level – 04 (Rs. 25500-81100).</li> <li><b>3. Office Assistant Grade III – 01 Post (Reserved for Visually Challenged under PWD category)</b> in Pay Matrix Level 02 (Rs 19900-63200).</li> <li><b>4. Technician ‘A’ Electronics – 02 Post (01 Post Reserved for EWS and 01 Post Unreserved)</b> in Pay Matrix Level – 02 (Rs. 19900-63200).</li> <li><b>5. Technician ‘A’ Electrical – 01 Post (Reserved for EWS)</b> in Pay Matrix Level – 02 (Rs. 19900-63200).</li> <li><b>6. Technician ‘A’ Fitter – 01 Posts (Unreserved)</b> in Pay Matrix Level – 02 (Rs. 19900-63200).</li> <li><b>7. Technician ‘A’ Carpenter – 01 Post (Reserved for EWS)</b> in Pay Matrix Level – 02 (Rs. 19900-63200).</li> </ol> <p>For further details please visit our website <a href="http://www.vismuseum.gov.in">www.vismuseum.gov.in</a> Completed Application may be sent to <b>The Director, Visvesvaraya Industrial &amp; Technological Museum, Kasturba Road, Bangalore - 560 001</b> so as to reach the same on or before <b>30.04.2023</b>.</p> <p><b>Those who already applied vide Advertisement No. 11/2022 and 02/2023, need not apply again.</b></p> <p><b>The above posts are presently at Visvesvaraya Industrial &amp; Technological Museum. But incumbents are liable to be transferred to anywhere in India in any of the units of NCSM. The Director, VITM reserves the right to cancel the whole recruitment or any part of it at any stage without assigning any reason whatsoever.</b></p>		

### **DETAILS OF ADVERTISEMENT No. 03/2023**

Visvesvaraya Industrial & Technological Museum (VITM), Bangalore, a unit of NCSM, Kolkata, an autonomous body under the Ministry of Culture, Govt. of India, invites applications from eligible candidates for the recruitment on following posts:

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- 1. Exhibition Assistant 'A' - 01 Post (Reserved for OBC)**
- 2. Junior Stenographer – 02 Post (Unreserved)**
- 3. Office Assistant (Grade-III) – 01 Post (Reserved for Visually Impaired under PWD category)**
- 4. Technician 'A' (Electronics) – 02 Posts (01 Post Reserved for Economically Weaker Section and 01 Post Unreserved)**
- 5. Technician 'A' (Electrical) – 01 Post (Reserved for Economically Weaker Section)**
- 6. Technician 'A' (Fitter) – 01 Post (Unreserved)**
- 7. Technician 'A' (Carpenter) – 01 Post (Reserved for Economically Weaker Section)**

**The candidate who is applying for the reserved post is required to attach a copy of recent valid Caste/EWS certificate duly issued by the appropriate competent authority in the prescribed format for Govt. of India jobs. The Original Certificate is to be produced at the time of examination. If the candidate fails to produce the original valid certificates as required for physical verification at the time of examination, his/her candidature for the post will not be considered and he/she may not be allowed to appear in the examination.**

**Essential Qualification :**

- (a) **Exhibition Assistant 'A'** : Bachelor's Degree in Visual Arts / Fine Arts / Commercial Arts.
- (b) **Junior Stenographer**: Higher Secondary or its equivalent and minimum speed of 80 w.p.m in Shorthand, duly supported by certificate from a Government recognised Institution
- (c) **Office Assistant (Grade-III)** : Higher secondary or its equivalent. The candidate must qualify in typing test of 10 minutes duration with at least 35 w.p.m in English or 30 w.p.m in Hindi on Computer corresponding to 10,500/ 9000 key depression per hour (KDPH) respectively, duly supported by certificate from a Government recognised Institution.
- (d) **Technician 'A' - Electronics**: SSC or Matriculation with certificate from ITI or equivalent in Electronics trade.
- (e) **Technician 'A' - Electrical**: SSC or Matriculation with certificate from ITI or equivalent in Electrical trade.
- (f) **Technician 'A' - Fitter**: SSC or Matriculation with certificate from ITI or equivalent in Fitter trade.
- (g) **Technician 'A' - Carpenter**: SSC or Matriculation with certificate from ITI or equivalent in Carpentry trade.

**Application Fee:** A non-refundable Application fee of Rs.750/- in the form of Demand Draft drawn on any nationalized bank in favour of **"VISVESVARAYA INDUSTRIAL AND TECHNOLOGICAL MUSEUM"** payable at **Bangalore** is to be furnished along with each application for all the above posts. SC/ST/Women/Physically Challenged/Ex-servicemen candidates are exempted from payment of application fee.

**Pay Scale :**

- (a) **Exhibition Assistant 'A'**. Pay Matrix Level-05 (Rs.29200-92300), Basic Pay Rs.29200/- in the Pay Matrix plus other allowances as per Govt. of India rules.
- (b) **Junior Stenographer**. Pay Matrix Level-04 (Rs.25500-81100), Basic Pay Rs.25,500/- in the Pay Matrix plus other allowances as per Govt. of India rules.
- (c) **Office Assistant (Gr. - III)**. Pay Matrix Level-02 (Rs.19900-63200), Basic Pay Rs.19,900/- in the Pay Matrix plus other allowances as per Govt. of India rules.
- (d) **Technician 'A' (Electronics/Electrical/Fitter/Carpenter)**. Pay Matrix Level-02 (Rs.19900-63200), Basic Pay Rs.19,900/- in the Pay Matrix plus other allowances as per Govt. of India rules.

**Age limit:**

- (a) **Exhibition Assistant 'A'/Technician 'A' (Electronics/ Electrical/ Fitter/ Carpenter)** : 18-35 years as on **30.04.2023**.
- (b) **Junior Stenographer / Office Assistant (Gr. III)** : 18 to 25 years as on **30.04.2023**.

**Age Relaxation for reserved posts will be applicable as per GOI rules.**

**Experience:**

- (a) **Exhibition Assistant 'A'/Junior Stenographer/Office Assistant (Gr.III)** :  
N/A
- (b) **Technician 'A' (Electronics/Electrical/Fitter/Carpenter)**: Candidates must have one year experience after obtaining the certificate for course duration of two years. For candidates obtaining certificates of one year course duration, two years relevant experience after obtaining the certificate shall be required.

**Job Requirement:**

- (a) **Exhibition Assistant 'A'** : Preparation of Art Layout, creative photography, exhibition display, making of dummies, models, dioramas, photographic layouts, helping Exhibition Officer in display work. Creating 2D & 3D digital graphic artwork for exhibition, publication and multimedia. Creation of 3D digital dummy models and visual walkthroughs.
- (b) **Junior Stenographer** : Stenographic service; typing; photocopying; sending/ receiving emails/fax messages; maintenance of files, ledgers, records etc. in computer; attending to telephone calls and any other work assigned by superiors from time to time.
- (c) **Office Assistant (Gr.III)** : Typing, dispatch of daks, issue of tickets, photocopying, maintenance of files, preparation and processing of bills, making entries in various registers ledgers etc., handling purchase and stores; compilation of facts & figures for reports, statements etc. in computer; cash handling & cheque writing whenever required; any other work entrusted by superiors from time to time.
- (d) **Technician 'A' (Electronics/Electrical/Fitter/Carpenter)** : Operation, repair, fabrication, handling, packing, installation and maintenance of exhibits/ equipment/ instruments/ installations.

**Method of Recruitment :**

- (a) **Exhibition Assistant 'A' and Technician 'A' (Electronics Electrical/ Fitter/Carpenter)**: Recruitment shall be through competitive written examination and skill test. There will be no interview.
- (b) **Junior Stenographer** : Recruitment shall be through competitive Written Test and shorthand proficiency test. There will be no interview.
- (c) **Office Assistant (Gr.III)** : Recruitment shall be through competitive written examination and typing test. There will be no interview.

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The duly filled in applications in prescribed format along with Demand Draft of Rs.750/- (Rupees Seven Hundred Fifty Only) (if applicable) and self attested copies of certificates of Educational Qualification, Caste, Experience & supporting testimonials should reach at **Visvesvaraya Industrial & Technological Museum, Kasturba Road, Bengaluru 560 001** latest by **30.04.2023**. **Application sent through E-mail will not be considered.** The envelope containing application should be superscribed “Application for the post of Exhibition Assistant ‘A’ (OBC)” or “Application for the post of Junior Stenographer (UR)” or “Application for the post of Office Assistant (Gr.III) (PWD)” or “Application for the post of Technician –‘A’(Electronics/Electrical/Fitter/Carpenter)(EWS)/(UR)” at VITM as the case may be.

**Candidates must satisfy themselves that they shall meet all requisite requirements such as prescribed essential qualifications, caste, age, experience etc. If, at any stage of recruitment it is known or revealed that the candidate does not fulfill any of the requisite eligibility criteria, his/her candidature/appointment will be cancelled forthwith without assigning any reasons.**

Candidates already working in Government, Semi-Government, Public Sector Undertakings and Autonomous Organizations must **apply through proper channel**. However, they may send an advance copy of application to avoid late submission of application. Late receipt of application due to any reason shall not be considered.

**The above posts are presently at Visvesvaraya Industrial & Technological Museum. But the incumbents are liable to be transferred to any Science Museum/Centre under the control of National Council of Science Museums (NCSM) anywhere in India.**

Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification.

**Those who have already applied vide Advertisement No. 11/2022 and 02/2023, need not apply again.**

**The Director, VITM reserves the right to cancel the whole recruitment or any part of it at any stage without assigning any reason whatsoever.**

**Interim enquiries will not be entertained.**

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