



भारतीय प्रबंध संस्थान रायपुर  
Indian Institute of Management  
Raipur



अटल नगर, कुरू (अभनपुर), रायपुर - 493661, छ.ग., भारत  
Atal Nagar, Kurru (Abhanpur), Raipur 493661, C.G., India  
दूरभाष / Tel. : +91-7712474702 / 703 / 704  
ई-मेल / E-mail : [caoffice@iimraipur.ac.in](mailto:caoffice@iimraipur.ac.in)  
वेबसाइट / website : [www.iimraipur.ac.in](http://www.iimraipur.ac.in)

Date: 11 April 2023

**Recruitment for Positions in Project Monitoring Unit (On-Contract) for Project related to Chhattisgarh State Minor Forest Produce (Trading & Development) Coop. Federation Limited**

Indian Institute of Management Raipur invites applications for full-time, contractual positions for the following roles in the Project Monitoring Unit for projects related to Chhattisgarh State Minor Forest Produce (Trading & Development) Coop. Federation Limited:

S.No.	Name of Post and Compensation	Qualification and Experience required for the Post	Job Description
1	Logistics Manager  Consolidated Salary – Rs. 1,00,000/-	MBA preferably with Logistics / Supply Chain Management. Minimum three years' experience in supply chain management preferably with food products.	Logistics Manager will be responsible for planning, coordinating and monitoring logistics operations such as warehousing, inventory transportation, and supply chain processes for Minor Forest Produce and Processed Products. They will also be responsible for increasing efficiency and budgetary controls.
2	Procurement Specialist  Consolidated Salary – Rs. 1,50,000/-	Retired Forest Official with working experience in Chhattisgarh not below the rank of Chief Conservator of Forests (CCF).	Procurement Specialist will be responsible for procurement planning and management, review and monitoring, record keeping, building logistics for primary processing and storage, value stream mapping and profit / loss / benefit sharing.
3	Commercial / Purchase Manager  Consolidated Salary – Rs. 1,00,000/-	MBA with minimum three years' experience in Purchase with FMCG companies.	Commercial / Purchase Manager will be responsible for lead sourcing, new vendor development, purchase of raw materials, equipment, packaging materials. They should have expertise in material planning, commercial negotiation, material sourcing, alternate cost-effective purchasing. They should have techno commercial approach towards product development and outsourcing activities. They should be proficient in managing purchase procurement function, streamlining process / procedures to facilitate smooth purchase flow for multiproduct and multi-location setup, implementing innovative cost saving initiative by way of alternative sourcing.
4	Cost Accounting Manager  Consolidated Salary – Rs. 1,25,000/-	MBA Finance / Certified Cost Accountant with minimum three years' total experience preferably with FMCG companies.	Cost Accounting Manager will be responsible for developing cost standards for materials and labour. Designing and implementing cost accounting systems. Analyzing production costs and recommending changes. Managing inventory and associated costs.

**Duration** – Appointments will be made purely on a contract basis for a period of 11 months.

## **General Information/Conditions: -**

Candidates should read carefully the requisite minimum essential qualifications & experience given in the advertisement before applying for the post.

1. Application forms can be submitted only through online mode.
2. The crucial date for determining the age and experience shall be upon institute's discretion.
3. Good knowledge of Computer applications (MSWord, Excel, Power Point Presentations, Internet, etc.) and ability to work in an automated environment is desirable.
4. Proficiency in both Hindi & English language is desirable.
5. The Institute reserves the right to change/apply appropriate short-listing criteria in case of large number of applications.
6. Candidates not found suitable for the position applied for, may be considered for a lower position.
7. Mere fulfilling of the minimum qualifications and experience will not confer any right to the candidates for being called for written test / skill test / interview for his/her selection.
8. The Institute will communicate only with short-listed candidates.
9. Institute reserves the right to NOT fill any of the post advertised without assigning any reason.
10. No correspondence whatsoever, will be entertained from candidates regarding conduct and result of interview and reasons for not being called for written test / skill test / interview.
11. Canvassing in any form will lead to disqualification.
12. The application form without the self-attested copies of all relevant certificates (both experience and education) will be rejected.
13. Selected candidate will be required to join the duties within **one month**.
14. Travel Allowance will not be reimbursed to the shortlisted candidates for appearing in written test / skill test / interview.
15. Candidates are required to bring call letter at the time of written test / skill test / interview along with the copies of the relevant certificates in original for verification.
16. Incomplete applications will be rejected summarily.
17. Candidates are required to visit the institute website regularly for any updates. Any corrigendum / addendum with respect to the advertisement will only be uploaded on the Institute website & will not be published anywhere else.
18. The shortlisted candidates will receive the intimation of written test / skill test / interviews through email only. The candidates are advised to configure their email accounts so as not to miss the intimation regarding written test / skill test / interview.
19. Any dispute with regard to the selection / recruitment process will be subject to Courts/Tribunals having jurisdiction over Raipur, Chhattisgarh.
20. If any problem persists during online submission of application, please contact at 0771-2474651 or email at [aarecruitment@iimraipur.ac.in](mailto:aarecruitment@iimraipur.ac.in).